



Dear Client,

### **8-Week Intensive Plumbing Course – C&G 6129 Level 2**

Thank you for your enquiry regarding Plumbing courses. The next intensive-block (8-week) plumbing course, leading to the City & Guilds Certificate in Plumbing (C&G 6129, Level 2), is provisionally scheduled to start on **Monday 16 August 2010**.

Please find enclosed the course information relevant to your enquiry. If you would prefer to receive this information in an alternative format, please contact us and we will do our best to accommodate your requirements.

- **Guide to Plumbing courses**, explaining entry routes to plumbing and where C&G 6129 fits in.
- **Certificate in Plumbing Studies (C&G 6129, Level 2) Infosheet**, explaining the content and format of the Certificate. The reverse of this information sheet explains the requirements and format of the NVQ, which you may wish to undertake once you have achieved your 6129.
- **Provisional Course Schedule** for the block course outlining the structure of the training.
- **Application form**

#### **Training**

The training is delivered at our purpose-developed centre in Aldershot, Monday to Friday, 8am to 4pm over approximately eight weeks. Theory manuals and training aids are provided prior to the start of the course and are included in the course fee. Time constraints imposed by the intensive nature course mean that home-study is required – candidates are expected to read and familiarise themselves with the content of the theory manual in preparation for revision sessions programmed into the course. Candidates should study Module 1: Health & Safety prior to the start of the course, in order that revision and assessment for this module can be completed in the first week of the course.

#### **Materials**

Course texts are distributed to candidates on receipt of the initial course fee, in order that candidates can begin to familiarise themselves with the syllabus content for the Certificate.

### **Course fees**

The total course fees are £2500 + vat for the training and further £955 + vat for the assessment. A non-refundable deposit of £500 + vat is payable on application to reserve your place. Course training fees should normally be paid in full prior to the start of the course. The assessment fee will be invoiced separately towards the end of the course. If you require more information regarding payment options, please call our team on 01252 400370.

Professional and Career Development Loans may be available for this course, subject to eligibility. These fixed rate personal loans are arranged by you with one of the scheme banks, and can cover up to 80% of the course fess with deferred payments until the end of the course. For more information visit the Career Development Loan website via [www.direct.gov.uk/PCDL](http://www.direct.gov.uk/PCDL) or to speak to an Advisor freephone on 0800 585 505 (8am to 10pm, 7 days a week).

### **Applying**

An application form is enclosed. Candidates do not need formal experience, but practical aptitude and transferable skills will be an advantage. A basic standard of literacy and numeracy are required to complete the assessments. As this is an intensive course, candidates should be prepared for fast-paced learning. We will conduct an informal interview with all candidates prior to the start of the course, in order to show you the facilities, distribute training texts and answer any initial questions you have.

If you would like to register your interest for this course, please complete our application form and return it to:

**West London Training Ltd, 219 Ash Road, Aldershot, GU12 4DD.**

We hold ***Information Mornings and/or Evenings*** prior to the course start date, when our trainers are on hand to show you the facilities, discuss your training options, and answer any questions you may have. Please contact us for details of our next information event. Should you have any further questions or require additional course information, or wish to arrange a visit to the centre at another time, please do not hesitate to contact us on 01252 400370 or by emailing [info@wt-group.com](mailto:info@wt-group.com).

We look forward to hearing from you.

Kind regards,



Paul Gevaux  
General Manager  
West London Training Ltd

***WLT Ltd operates an equal opportunities policy***